

Notice of Meeting

Corporate Services Select Committee



Date & time

Wednesday, 6
December 2017 at
10.00 am

Place

Ashcombe Suite,
County Hall, Kingston
upon Thames, Surrey
KT1 2DN

Contact

Huma Younis
Room 122, County Hall
Tel 020 8213 2725

huma.younis@surreycc.gov.uk

Acting Chief Executive

Julie Fisher



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This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Huma Younis on 020 8213 2725.

Elected Members

Dr Zully Grant-Duff (Chairman), Dr Andrew Povey (Vice-Chairman), Mr Mike Bennison, Mr Mark Brett-Warburton, Mr Will Forster, Mr Naz Islam, Mr Graham Knight, Mr Andy MacLeod, Mrs Sinead Mooney, Mr Mark Nuti, Mr Wyatt Ramsdale and Mr Richard Walsh

TERMS OF REFERENCE

The Committee is responsible for the following areas,

Policy development, scrutiny and performance, finance & risk monitoring for central services:

- Finance
- Property estate and facilities management
- Emergency and Contingency Planning
- HR and Organisational Development
- IMT
- Procurement
- Legal and Democratic Services
- Orbis Partnership
- Communications
- Other Support Functions

AGENDA

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

2 MINUTES OF THE PREVIOUS MEETING: 4 OCTOBER 2017

(Pages 1
- 8)

To agree the minutes as a true record of the meeting.

3 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter,

- I. Any disclosable pecuniary interests and / or
- II. Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

4 QUESTIONS AND PETITIONS

To receive any questions or petitions.

Notes:

1. The deadline for Member's questions is 12.00pm four working days before the meeting (30 November 2017)
2. The deadline for public questions is seven days before the meeting (29 November 2017)
3. The deadline for petitions was 14 days before the meeting, and no petitions has been received.

5 FORWARD WORK PROGRAMME AND RECOMMENDATIONS & ACTIONS TRACKER

(Pages 9
- 16)

The Committee is asked to review its forward work programme and monitor progress on the implementation of actions/ recommendations from previous meetings.

6 ORBIS PARTNERSHIP

(Pages
17 - 32)

For the Committee to review the Orbis achievements to date and progress in developing a revised business plan.

7 BUDGET PLANNING: BUSINESS SERVICES AND ORBIS

(Pages
33 - 38)

This report provides the Committee with budget planning information for Business Services & Orbis.

8 ORBIS PUBLIC LAW BUSINESS PLAN

(Pages
39 - 62)

The Select Committee is asked to scrutinise the Orbis Public Law (OPL) business plan and to agree any areas for further consideration by the Orbis Public Law Joint Committee.

9 DATE OF NEXT MEETING

The next meeting of the Committee will be held at 10:00am on 7 March 2018 in the Ashcombe Suite, County Hall.

Julie Fisher
Acting Chief Executive
Published: 27 November 2017

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